

Holidays Are Fun (HAF) Review - Recommendations Action Plan**Recommendation Lead:** Mandie Rowlands**Accountability:** CYP Committee Meeting date: 11.06.2025**Impact Review dates:** 17.09.2025

The following plan focuses on actions to be taken during the current funded year. It is anticipated that some of these actions will continue beyond 2026 if future Department for Education funding is secured.

This plan is linked to the Council Plan 2024 :

Priority Two: **Healthy and resilient communities** - Ensuring Happy and Healthy lives for all – we will work hard to reduce health inequalities.

Priority Three: **A great place to live, work and visit** – An environment that is well looked after, with outdoor spaces to enjoy and connect local amenities

No.	Recommendation	Proposed Actions / Progress	Success Measures	Responsibility	Date
1	That the Council continues to develop and promote the HAF programme to the residents of the Borough to ensure that the programme is meeting the needs of children in most need.	<p>Take baseline figures to determine take up for last 3 years</p> <p>Attend school assemblies, parents evening and community activities to promote and sign up</p> <p>Undertake a pupil and parent/carer survey to determine baseline knowledge of the programme</p> <p>Youth Forum consultation</p> <p>Develop appropriate materials to meet with individual needs;</p> <ul style="list-style-type: none"> • Culture • Language • Age Appropriate • SEND 	<p>20% Increased uptake in the overall programme year on year</p> <p>50% Increased uptake by young people aged 13years plus</p> <p>10% Increased uptake by children with SEND year on year</p> <p>Parents/carers and Children are aware of the programme</p> <p>Schools identify targeted families who will benefit from the programme</p>	<p>Mandie Rowlands</p> <p>HAF Team</p> <p>SEND Assessment and Review Team</p> <p>Communications Team</p>	Ongoing to March 2026
2	That the offer for SEND and secondary school children is further developed and promotional materials refreshed to target these children.	<p>Complete a needs analysis of gaps in provision</p> <p>Identification of SEND specific providers</p> <p>Work with SEND colleagues who have links with SENCO's</p> <p>Create a young person focus group to gather the views of young people</p> <p>Link with the SEND young person focus group</p> <p>Refresh the TEEN offer – using a festival style approach</p> <p>Provider CPD Training to be identified</p>	<p>Mainstream providers are inclusive and flexible</p> <p>Increase in SEND providers by 4</p> <p>Production of materials that will inform children and young people with SEND about the offer</p> <p>50% Increased uptake by young people aged 13years plus</p>	<p>Mandie Rowlands</p> <p>SEND Assessment and Review Team</p> <p>HAF Team</p> <p>Communications Team</p>	July 2026
3	That communications with town and parish councils are reviewed and strengthened.	<p>Meet with internal comms and marketing team to discuss options</p> <p>All HAF promotional materials are shared with councillors and cabinet members</p> <p>All HAF promotional materials are shared with link person in town and parish council office</p> <p>All social media posts to be shared by councillors</p>	<p>HAF programme PowerPoint is delivered at members briefing</p> <p>Comms plan is produced and implemented</p> <p>HAF Team meet with link person in all wards who can lead in the promotion of the programme</p>	<p>Mandie Rowlands</p> <p>Communications Team</p> <p>HAF Team</p>	February 2026

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4	That the Council works with providers to increase up take in all wards and decrease non-attendance.	Procure new booking system that has built in reminders Work with schools, HAF and youth providers to promote the HAF programme Monitor non-attenders and work with families to understand the barriers	20% Increased uptake in the programme 50% Increased uptake by young people aged 13years plus 10% Increased uptake by children with SEND	Mandie Rowlands HAF Team	March 2026
5	That consideration be given to how paid for places could be introduced to help make the programme sustainable.	Undertake a needs analysis across the borough to identify the need and gaps in provision Understand which children would benefit from paid or subsidised places – discretionary spaces Gather community knowledge and what provision is offered on a paid place basis	Identification of wards that have high need and low provision – sufficiency Creating affordable spaces for families who do not qualify under the current criteria The local authority has an overall picture of all holiday activity	Mandie Rowlands A Fairer Stockton Team HAF Team	March 2026
6	That the Council works with schools to remove the barriers to them being primary delivery partners (for example, through the employment of a key holder to take responsibility for the premises, and staff choosing to take extra hours to support the programme on their premises).	Undertake a mapping exercise to identify the schools with the highest level of FSM – Primary and Secondary Undertake a mapping exercise to identify the wards with the highest level of FSM Heat map the two sets of data to identify targeted schools Work within the cluster model to identify schools that could be lead delivery partner Work with schools that are offering HAF onsite and understand the logistics of running your own HAF Engage the schools with an ARP/SEND unit	Increase schools partaking as delivery partners by 2 year on year Increased provision in wards with the most need Increased uptake by children who attend local school and live locally	Mandie Rowlands School Support Team HAF Team Healthy Schools Team	October 2025
7	That the in-house booking system is replaced with a bespoke fit for purpose booking system with functionality to capture appropriate demographic information, including which school the child attends and that this information is used to identify gaps in provision, analyse take up and inform future targeting of promotional activities.	Undertake an options appraisal of the available booking systems that conform with G-Cloud Framework Partake in 3 demos and appraise each system Procure new system Work with suppliers to maximise the outputs from the system	Providers are providing positive feedback Parents/carers are providing positive feedback Increase in bookings each holiday period 25% reduction in children not brought to activity year on year Identification of children eligible for programme and not accessing	Mandie Rowlands Digital Solutions Team Children Services Systems Team HAF Team	October 2025
8	That one grant application form be introduced for providers for all holiday periods.	Work with digital solutions team to provide a fit for purpose form Explore other options that may provide an alternative solution	Providers will have access to a portal that will improve the customer experience Feedback from providers will confirm improvements	Mandie Rowlands Digital Solutions Team HAF Team	January 2026
9	That opportunities to link the programme to the curriculum and promote lifelong learning for all the family are enhanced.	Undertake exercise to identify current activities provided and categorise them into key headings: <ul style="list-style-type: none"> ➤ STEM ➤ Physical ➤ Work related ➤ Learning ➤ Recreational Identify gaps and over subscription in categories	Varied offer across the borough Improved offer for whole family activities Increased uptake in family learning courses	Mandie Rowlands School Support Team Careers Team Adult Learning and Skills Service	January 2026

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10	That a summer school programme is developed with the Careers Team, to create opportunities for young people aged 13 plus to participate in paid employment (within the law).	<p>Arrange a workshop with key stakeholders to look at a model of delivery for school aged children</p> <p>Identify providers who can offer a volunteer placement that could lead into paid work placement funded through the HAF programme</p> <p>Develop the offer through work experience/taster placements</p>	<p>Young people develop life skills that will enable them to evidence experience within the workplace</p> <p>Young People are in paid employment during the holiday periods</p>	<p>Mandie Rowlands</p> <p>Careers Team</p> <p>Employment and Training HUB Team</p>	July 2026
11	That opportunities are created for post 16 young people to take an active leadership role in the programme, linking in with local colleges who are delivering T levels thereby making the programme more sustainable.	<p>Arrange a workshop with key stakeholders to look at a model of delivery for post 16–19-year-old young people</p> <p>Work with providers to develop a sport leader award scheme</p> <p>Identify providers who can offer a work placement under the Youth Guarantee Trailblazer</p> <p>Develop the offer through work experience/taster placements</p>	<p>Young People are in paid employment during the holiday periods</p> <p>Providers have increased capacity to secure more places within the programme</p>	<p>Mandie Rowlands</p> <p>Careers Team</p> <p>Employment and Training HUB Team</p>	December 2025
12	That the Council works with providers to extend whole family support outside of the school holidays.	<p>Gather information on what family activities are available in each community</p> <p>Map the offer against the provision and identify any gaps</p> <p>Design a development and training programme for providers to upskill staff in what is available in the local community</p> <p>Identify how HAF Programme provides Family Help through the Social Care Reforms</p>	<p>Staff will feel confident in providing Information, Advice and Guidance (IAG)</p> <p>Families will have access to good quality support services</p> <p>Families will engage with support services at the earliest opportunity</p>	<p>Mandie Rowlands</p> <p>HAF Team</p> <p>A Fairer Stockton Team</p> <p>YUSA</p> <p>Citizen Advice Bureau</p>	October 2025
13	That the Council considers how best to collect information around SEND children attending activities to ensure that providers are properly prepared, and children's needs are met when attending sessions	<p>Create a guide for providers to reference for information and support</p> <p>Procure new booking system to gather the relevant information on children's needs</p> <p>Design a development and training programme for providers to upskill staff in child development and safeguarding</p>	<p>Staff will be prepared for the cohort of children attending the programme each day</p> <p>Staff will feel confident in providing care for all children regardless of need</p> <p>Children will feel supported when attending HAF</p>	<p>Mandie Rowlands</p> <p>SEND Assessment and Review Team</p> <p>HAF Team</p>	December 2025
14	That a mapping exercise is undertaken to ensure that provision is represented across all wards across the whole borough, especially those rural areas.	<p>Pull together a list of provider/activities/locations</p> <p>Create a survey to be completed by eligible children and young people to gather their views on what activities could be provided</p> <p>Provide taster sessions in areas with no or limited provision</p> <p>Identify providers that can deliver in areas with no or limited provision</p>	<p>20% Increased uptake in the overall programme year on year</p> <p>Survey completed by at least 50% of registered children</p> <p>Survey completed by at least 20% of eligible children</p>	<p>Mandie Rowlands</p> <p>HAF Team</p> <p>Healthy Schools Team</p> <p>Public Health Team</p>	February 2026
15	That the potential to explore utilising in house community transport during the school holidays be explored.	<p>Meet with colleagues in community transport to explore options</p> <p>Meet with partners to explore opportunities within the voluntary driver scheme</p> <p>Obtain map of local bus routes to identify areas with no regular transport links</p>	<p>20% Increased uptake in the overall programme year on year</p> <p>Children will report feeling safe when travelling to HAF</p>	<p>Mandie Rowlands</p> <p>HAF Team</p> <p>A Fairer Stockton Team</p>	October 2025
16	That the possibility of creating a 'free holiday meals' element of the programme	Explore current FSM arrangements within SBC and schools	Children will receive a good quality nutritious meal	Mandie Rowlands	December 2025

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	in line with the DfE guidance, utilising our own facilities that are in place during term time be explored along with the opportunity of creating our own 'student' kitchen to provide the meals.	<p>Link in with colleges and universities to identify courses that are linked with cookery and catering</p> <p>Link in with the supported internship scheme to identify potential young adults who could have paid employment</p> <p>Map local community groups that provide community kitchens across the borough</p> <p>Link in with local business that provide food products eg Warburtons to utilise surplus products within the student kitchen</p> <p>Identify funding opportunities for local enterprise and sponsorship</p>	<p>Young People undertaking a hospitality course will participate in paid work experience</p> <p>Stockton will have a sustainable model in accordance with the DfE guidelines for the food element</p>	<p>HAF Team</p> <p>Post-16 Strategic Group</p> <p>SEND Assessment and Review Team</p>	